



**Colchester**  
VERMONT

## MEMO From the Office of the Town Manager

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To: Colchester Selectboard  
From: Aaron Frank, Town Manager  
Date: May 3, 2023  
Re: Capital Budget Plan, Administrative Amendment for Energy Efficiency Projects

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This memo serves two purposes:

- 1) to approve of a request by Town Engineer Amanda Clayton to enter into a contract or contracts for \$97,998 for upgrades to energy efficient lighting to be funded with \$68,828.50 in pre-approved energy efficiency rebates and \$29,169.50 in Capital Budget Plan Funding, and
- 2) to provide notice to the Selectboard of an administrative amendment to the [FY 23-FY 28 Capital Budget Plan](#) according to the policy on changes to the plan on page 7, section 1.07 thereof.

More specifically the Town has budgeted \$40,100 for these improvements from years FY 22-26, of which \$23,500 is in the Capital Equipment and Facilities Plan and of which \$16,600 is in the Fire Capital Plan. Due to the rebates, we will be spending about \$29,169.50 and saving about \$68,828.50. Of the \$29,169.50, about \$3,301.25 will come from the Fire Department Capital Plan and \$25,868.25 will come from the Capital Equipment and Facilities Plan.

This change saves the town \$68,828, it implements these changes sooner than planned, expands the project to include more than we previously planned, will reduce our electricity consumption, and perhaps most importantly, eases our transition to comply with a [state restriction](#) on tube based light bulbs containing mercury in 2024. Prior plans were to exchange fixtures for fluorescent lighting to LED lighting in just the library, police department, the Village and Bay Fire stations. This project expands the LED upgrades to: the tech rescue building, the upper bayside softball field, the bayside activity center, a wastewater pump station on Rt. 15, the town garage, the meeting house, and the town offices.